



**BOULDER COUNTY COLORADO
invites applications for the position of:
Agricultural Resources Division Manager**

Boulder County is a forward-thinking community with over 2,000 employees serving the needs of nearly 300,000 residents. From the peaks of the Rocky Mountains to the thriving agricultural lands and urban centers on the plains, Boulder County's 740 square miles include some of the most diverse, natural landscapes and smart-growth development along the Front Range. Our county's leaders and employees have long held a commitment to being stewards of our land, environment and community. From visionary open space, land use and sustainability policies to award-winning wellness and public service programs, our county government helps foster a vibrant, healthy and active community. As individuals and an organization, we value and respect diversity, striving for a high quality of life for all employees and residents. Our policies and practices reflect our dedication to providing the very best in public service.

SALARY

<u>Monthly</u>	<u>Annually</u>
\$7,121.00 - \$10,256.00	\$85,452.00 - \$123,072.00

OPENING DATE: 06/20/17

CLOSING DATE: 07/10/17 11:59 PM

DESCRIPTION:

Boulder County's Parks and Open Space department is hiring an **Agricultural Resources Division Manager**. This position provides leadership to a highly qualified team of agricultural and water resources specialists who perform a multitude of duties to advance the sustainable management of the 25,000 acres of agricultural lands held by the county open space program.

This position requires strong knowledge and experience in a variety of sustainable agricultural techniques (including organic) as well as mainstream and conventional farming methods. The successful applicant will also demonstrate a thorough understanding of the intricacies and challenges of water management in Colorado, with respect to irrigation systems and practices, water rights administration, and portfolio management.

This is a **full-time, benefited** position with Boulder County. Work hours are **Monday through Friday, from 8:00 a.m. - 4:30 p.m.** This position will work out of **Longmont, CO**. Under FLSA guidelines, this position is **exempt** from overtime.

The individual hired for the position will receive a monthly salary within the **hiring salary range** of \$7,121.00 to \$8,689.00 per month. The full salary range for this classification, RS6, is \$7,121.00 to \$10,256.00 per month.

EXAMPLES OF DUTIES

- Responsible for implementing departmental and county agricultural goals, including the Cropland Policy and a phase out of genetically-engineered crops and neonicotinoids.
- Work with a wide variety of agricultural producers with a broad spectrum of farming experience.
- Advocate for agricultural interests and the Agricultural Resources division at the department management level. Additionally, represent the department, tenants, and the division to diverse publics including neighbors, interest groups, and stakeholders in a variety of settings.
- Responsible for increasing organic production; establishing practices to reduce the quantity and toxicity of pesticides used; and increasing and enhancing pollinator habitat on Open Space agricultural lands.
- Oversee the development of the Sustainable Agricultural Research and Innovation Initiative Center.
- Help set the vision and goals for the Agricultural Resources division, implement annual work plan, develop and manage the division's annual budget, and devise standard operating procedures to help increase efficiency of division and its staff.
- Provide reports and updates to Board of County Commissioners and the Parks and Open Space Advisory Committee.
- Assist staff in evaluating agricultural lands acquired through the county open space program, and develop land management recommendations.
- Work with producers and buyers to help increase marketing potential for local crops.
- Coordinate with other department staff and agencies on a variety of land management activities pertaining to wildlife habitat, climate change adaptation and mitigation, and recreational development.
- Serve as staff liaison to the county office of the CSU Cooperative Extension.
- Perform related work, as required.

**REQUIRED
QUALIFICATIONS**

PLEASE NOTE: When submitting your application, make sure you include all relevant education and experience, as applications are screened based on the qualifications listed in this position announcement. Applications that do not appear to meet the minimum qualifications, as outlined below, will not be considered.

EDUCATION:

- A bachelor's degree in agronomy, agricultural management, or a closely related field, is required

EXPERIENCE:

- Four years of experience in an agricultural management position, including two years in a supervisory capacity.

Additional related education may count towards the experience requirement.

BACKGROUND INVESTIGATION:

- A job offer is contingent on passing a criminal background investigation.

DRIVER'S LICENSE:

- Candidates must have a valid driver's license, a good driving record, and current automobile insurance.

COVER LETTER:

- **PLEASE NOTE:** A cover letter is required for this position. Failure to attach a cover letter will disqualify your application.
- **INSTRUCTIONS:** The cover letter should address your experience and expertise in agriculture, especially in regards to raising crops and managing water rights. Clearly identify your years of experience in various capacities, the type of agriculture you have personally worked (e.g., organic, regenerative, conventional), and the level of responsibility you carried out (e.g., owner, farm manager, etc.). Be specific, yet

succinct.

PHYSICAL REQUIREMENTS:

- A job offer is contingent on passing a pre-employment physical.

Primarily sedentary physical work requiring ability to lift a maximum of 40 pounds; occasional lifting, carrying, walking and standing; frequent hand/eye coordination to operate computer keyboard and office equipment; vision for reading, recording and interpreting information; speech communication and hearing to maintain communication with employees and members of the public.

From "Dictionary of Occupational Titles", U.S. Dept of Labor:

Occasionally: activity or condition exists up to 1/3 of the time.

Frequently: activity or condition exists from 1/3 to 2/3 of the time.

Constantly: activity or condition exists 2/3 or more of the time.

SUPPLEMENTAL INFORMATION

KNOWLEDGE, SKILLS, & ABILITIES:

Working knowledge of general ecological principles and resource management techniques. Skill preferred in at least one field of natural science, history or environmental education. Skill in organization, planning, administration and supervision. Ability to work and communicate effectively with other employees, agencies and the public.

Learn more about Boulder County agriculture by checking out our website below:

<https://www.bouldercounty.org/open-space/management/agriculture/>

An application must be completed for each position. Resumes are not accepted in lieu of application. Applications must be submitted online at www.bouldercounty.org. Please note that all new employees and rehires are required to provide documentary proof of their eligibility for employment.

Boulder County is a public employer; therefore all applications are public information.

For deaf and hard of hearing assistance, please call Relay Colorado at 1-800-659-2656.

Boulder County is an Equal Opportunity/Affirmative Action Employer.

APPLICATIONS MAY BE OBTAINED AND FILED ONLINE AT:

<http://www.bouldercounty.org>

ALTERNATIVE FORMAT MAY BE OBTAINED AT:

2025 14th St.

Boulder, CO 80302

303-441-3525

jobs@bouldercounty.org

Job
#2150(RS6)
AGRICULTURAL
RESOURCES
DIVISION
MANAGER
BF

Agricultural Resources Division Manager Supplemental Questionnaire

- * 1. Do you have a bachelor's degree in agronomy, agricultural management or closely related field?
 - Yes
 - No
- 2. Do you have any additional related education you'd like us to consider?
- * 3. Do you have four years of experience in an agricultural management position?
 - Yes
 - No
- * 4. Do you have two years of experience working in an agricultural supervisory capacity?
 - Yes
 - No
- * 5. Do you have a valid driver's license, good driving record, and current automobile insurance?
 - Yes
 - No
- * 6. Have you attached a cover letter to this application? The cover letter should summarize your experience and expertise in agriculture, especially raising crops and managing water rights. Clearly identify years of experience in various capacities, the types of agriculture you have personally worked (e.g., organic, regenerative, conventional), and the levels of responsibility you carried out (e.g., owner, farm manager, etc.). Be specific, yet succinct. Please note: You must attach a cover letter in order to be considered for this position.
 - Yes
 - No

* Required Question