



## **POSITION ANNOUNCEMENT**

### **PARK PLANNER**

The Highlands Ranch Metro District is seeking a Park Planner for the Parks, Recreation and Open Space Department. The Park Planner performs design tasks and planning work, performs project presentations, writing of specifications, and offers field support of new capital projects including parks, trails, parkway landscaping, and renovation projects. The position includes supervision over consultants and contractors and general supervision over seasonal or other section staff as needed or required. The Park Planner provides project management for the construction of District projects, acts as field coordinator and inspector and oversees other assigned projects to ensure contractor compliance. The Planner will assist with facilitating public input meetings, presentations of plans with citizen groups, developers, and other governmental agencies. The position will facilitate advertisements for bids and assists with recommendations for bid selection. Other duties include ensuring applicable local building codes, ADA compliance, handling customer and vendor situations, maintaining records and the park's library, and responds to public inquiries. The Planner helps monitor intergovernmental actions affecting parks, parkways, trails and facilities.

Successful applicant must have graduated from a 4-year college or university with a degree in landscape architecture, park planning, construction management or closely related field and a minimum of four years landscape architecture and two years in construction management or an equivalent combination of education and experience. Additionally, candidate must possess a valid state driver's license or have ability to obtain one prior to employment.

The salary range for this position is \$54,622.20 – \$81,933.24 per year. Salary is commensurate with experience and qualifications. Excellent benefits are included with this position.

Please submit your cover letter, resume and application to: Highlands Ranch Metro District, Human Resources, 62 West Plaza Drive, Highlands Ranch, CO 80129.

Application forms are available on the HRMD web site at [www.highlandsranch.org/jobs](http://www.highlandsranch.org/jobs).

Pre-employment drug screening will be conducted.

Job Posting No. 2017-023  
June 22, 2017