



Longmont & Boulder Valley Conservation Districts

Maintaining Agriculture in a Growing Urban Environment

Position Announcement

Position Title: Forester

Location: Longmont, Colorado

Closing Date: February 28, 2018
Applications will be considered until the position is filled; however, applications should be submitted by the closing date for full consideration.

Employment

Status: Full-time 40 hours per week, 12-month term position

Salary Range: \$42,000 annually

Organization Overview - The Longmont and Boulder Valley Conservation District, political subdivisions of the State of Colorado, provide natural resources technical assistance mainly in Boulder and Weld counties. Our mission is to provide leadership in a partnership effort to help people conserve, maintain, and improve our natural resources. Both the Longmont and Boulder Valley Conservation Districts are governed by a Board of Supervisors.

Position Overview – This position reports to the Conservation Districts' District Manager and the NRCS District Conservationist. The position undertakes a variety of office and fieldwork duties, with a focus on the support and delivery of USDA Farm Bill programs through partnership with the Natural Resources Conservation Service (NRCS). The selected candidate will work with NRCS, Conservation District staff, and various partner organizations to assist private landowners in the planning and implementation of forest conservation practices.

Primary Duties

Develop Forest Management Plans

- Work directly with landowners enrolled in Farm Bill programs, or landowners interested in Farm Bill Programs, to implement applicable NRCS conservation practices
- Initiate planning, coordinate with landowners, and collaborate with partners to develop forest management plans (FMP)
- Use FMPs in the development of conservation plans under Farm Bill programs, primarily for the Environmental Quality Incentives Program (EQIP)
- Perform necessary field work during all seasons to collect and organize forest inventory data using standard forest inventory equipment
- Analyze and interpret data using computer software; compile data, current science (literature review) and prescription/recommendations into a written FMP
- Coordinate with landowners, contractors, and other stakeholders on forestry projects
- Provide technical information for project/grant updates and reports

Outreach and Development

- Conduct site visits with landowners interested in NRCS Forest Management practices
- Engage with the Boulder Valley and Longmont Conservation Districts Board of Supervisors to maintain and improve Conservation District programming
- Create educational and promotional documents, presentations, and other products

Necessary Skills

Soft Skills

- Strong organizational skills; efficient time management skills; and ability to manage tasks, multifaceted projects, computer files, supplies, etc.
- Self-motivated, self-directed, innovative, and enthusiastic
- Flexibility to perform a variety of duties and deal with unforeseen events
- Excellent communication skills, both verbal and written
- Problem solving skills, inter-personal skills, and customer service skills
- Maintain a positive attitude, enjoy working with people, and respect different viewpoints
- Committed to safety, quality, and professionalism

Hard Skills

- Demonstrated success in working and communicating with others
- Technical writing – write effectively and efficiently on topics involving forestry and natural resources
- Develop and deliver visual presentations for a variety of groups, that may or may not be familiar with natural resources topics
- General computing: proficient in Microsoft Office Suite, ArcGIS, and able to learn other software programs as necessary
- Discretion in maintaining confidentiality of cooperator business records
- Ability to work outdoors, often alone and during all seasons, to complete required field work; hike over steep, uneven terrain; use maps, compass, GPS, and forest inventory equipment
- Ability to operate 4WD motor vehicle on and off road

NOTE: This job description is not intended to be all-inclusive. Employee will perform other related duties to meet the ongoing needs of the organization.

Minimum Qualifications

- Able to pass background check
- Bachelor's degree and at least 2 years' work experience, in forestry, natural resource management, or a related field
- Basic understanding of forestry and fire ecology in the western United States
- Experience working outdoors
- Ability to obtain a valid Colorado driver's license
- Ability to work weekend or evening hours on occasion

Directions: Application materials listed below should be compiled into one single electronic document/file (PDF or Word document) and named using this naming convention:

“Forester2018_ApplicantLastname”. For example, an application from someone named Sally Smith should read “Forester2018_Smith”. Email the application file as an attachment to this address -- bldrvalleyandlongmontcds@gmail.com – and put “Forester Application” in the subject line.

Required Application Materials:

- 1) Cover letter (one page, one-sided)
- 2) Résumé (or CV)
- 3) Name, contact information, and relation for three professional references
- 4) College/university transcripts (photocopies or scans acceptable)

Questions about this position can be referred to Liz Northrup, the Longmont and Boulder Valley District Manager, at bldrvalleyandlongmontcds@gmail.com.