



CITY OF LOUISVILLE
invites applications for the position of:

Open Space Technician III

An Equal Opportunity Employer

SALARY: \$20.13 - \$26.62 Hourly
\$41,870.40 - \$55,369.60 Annually

HIRING RANGE \$20.13 - \$23.15

OPENING DATE: 07/19/18

CLOSING DATE: 08/05/18 11:59 PM

OVERVIEW:

Under the direction of the Open Space Manager this position will assist the Parks & Recreation Department in carrying out the objectives of the Open Space Division as outlined in the Parks, Recreation, Open Space and Trails Comprehensive Master Plan. This individual will perform skilled and semi-skilled work in the maintenance, construction, installation, and planning of Open Space amenities and trails. Primary duties will include Open Space trail corridor maintenance such as trail edge mowing, trail repair and resurfacing, and tree trimming; trash removal and doggie bag dispenser filling; vault toilet cleaning; and trail head inspection and upkeep. Secondary duties will include developing and leading volunteer and Youth Corps projects, coordinating work for seasonal staff and contracted work crews, trail planning, trail construction, and other duties as assigned.

This position requires candidate finalists complete and successfully pass a 5-panel drug screening, including testing for THC (marijuana), in addition to a physical, background and driving record check, and acceptable reference checks prior to employment.

All communication about your application will be via email. Please check your email regularly during this process.

EXAMPLES OF DUTIES:

- Responsible for field operations & maintenance of the City's 700 acres of land and 23 miles of Open Space trails.
- Responsible for trail maintenance, trail edge mowing, trail construction, trail mapping, and assisting with trail planning.
- Routinely fill doggie bag dispensers, empty trash receptacles, and clean one vault toilet.
- Inspect and maintain all open space amenities including trail head facilities, benches, underpasses, signs, kiosks, landscape beds, fences, etc.
- Coordinate and monitor contracted services with a high priority being trail construction, vault toilet emptying and amenity installation and repair projects.
- Operation of tractors, skid steer, backhoe, pick-up trucks, mowers, trailers, string line trimmers, chainsaw, ATV, back pack sprayer and other equipment. May be required to make minor repairs or adjustments in the field.
- Coordinate volunteer projects and the Boulder County Youth Corps maintenance projects.
- Coordinate water conveyance from ditches and pipelines to fill the Warembourg fishing pond, Hecla Reservoir and also provide water to farm tenant. Maintain records and runs calculations to determine water usage.
- Prepare preliminary budget for open space maintenance projects.
- Plant, prune, and maintain landscape beds.
- Plow and remove snow on trails, parking lots and sidewalks.
- Perform preventative maintenance on equipment.
- Supervise seasonal employee(s).
- Inventory, organize, and order supplies/materials needed for specific day-to-day maintenance and repair activities.

- May assist with Natural Resource management activities including native restoration, noxious weed control, and wildlife management.
- Excellent written and verbal communication and customer service skills.

GENERAL QUALIFICATIONS:

EDUCATION, TRAINING, AND EXPERIENCE:

- Three (3) years of full time experience in Open Space field maintenance.
- Experience at lead worker level or supervisor of seasonal staff.
- The Colorado Department of Agriculture Pesticide Applicator's License preferred (or willing to obtain within 6 months of hire).
- Completion of a high school diploma or equivalent required.
- Prefer Bachelor's Degree in Natural Resource Management, Recreation Management, or related fields.

SUPPLEMENTAL INFORMATION:

KNOWLEDGE, SKILLS AND ABILITIES:

- Knowledge and willingness to apply occupational safety rules and practices
- Knowledge and experience in the safe operations of heavy equipment, hand tools and trucks in rough, uneven, or slippery ground conditions
- Knowledge and experience with routine equipment maintenance
- Working knowledge and experience implementing:
 - trail maintenance and construction
 - herbicide applications
 - landscape principles and practices
 - ecological principals and Natural Resource management techniques
 - noxious weed and native vegetation identification
- Ability to think critically and make independent adjustments in the field as needed
- Ability to communicate effectively both orally and in writing with a wide variety of individuals including the general public, city staff, contractors, volunteers, and children
- Ability to collect, interpret and manage data
- Experience using GIS/Arc View or Arc Map, Microsoft Word, Microsoft Excel and Power Point preferred
- Ability to perform strenuous work in a variety of outdoor weather conditions
- Ability to effectively supervise seasonal staff members
- Skill in scheduling and reviewing work of direct reports
- Ability to work within budget parameters

SPECIAL LICENSE, REGISTRATION OR CERTIFICATES REQUIRED:

- Colorado Drivers License with driving record in good standing for the last 3 years.
- Must be at least 18 years old.
- Candidates will be required to complete and pass a pre-placement physical, drug/alcohol screen (including TCH/marijuana), driving record, reference and background checks prior to employment.

PHYSICAL REQUIREMENTS OF THE JOB:

Position requires ability to work outdoors, often in adverse weather conditions including rain, snow, heat and high winds; walk on uneven terrain for long periods. Perform strenuous hiking, standing, walking, sitting, digging, hammering, lifting, carrying, pushing and pulling. The employee must regularly lift and/or move up to 50 pounds, frequently lift and/or move up to 50 pounds, and occasionally lift and/or move up to 100 pounds.

WORK ENVIRONMENT:

During summer hours the work environment is approximately 80% in the field and 20% in the office. During winter hours the work environment varies based on weather and project and assignment needs.

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Louisville, CO 80027
303-335-4720
303-666-6565
jobs@louisvilleco.gov

Applications are required for consideration for all open positions. Only applicants chosen to move forward in the recruitment will be contacted. For an updated status of each position please click on the 'Job Status' tab.

Open Space Technician III Supplemental Questionnaire

- * 1. Describe your experience working in Open Space/Natural Resource Maintenance (including operating mowing equipment) and how many years of experience you have in this area.

- * 2. Describe your experience as a lead worker or supervising seasonal staff.

- * 3. Describe your experience leading volunteer groups.

- * 4. Describe your experience developing and leading contracted projects.

- * 5. Briefly describe why do you want to work for the City of Louisville's Open Space program.

- * Required Question