

### About Us

The secret is out: Denver is the nation's top place to live, work, and play. Being the best place to live isn't easy; maintaining such a reputation means we need the best people working for the residents of Denver. People who want to make a difference; people who want to give back; people who want to be at the heart of this city and have a hand in creating our future. When you join us, you will employ your unique skills to do important and meaningful work critical to the success of both your organization and the city as a whole. Be a part of the city that you love. **#WhereDenverWorks**

For more information about our hiring process including ADA resources, assessments and testing, pre-employment, and onboarding, click [here](#).

### About Our Job

The Fishing Program Coordinator will be responsible for ensuring that the Denver's Fishing is Fun program is properly organized and successfully implemented. This is a great opportunity to gain hands-on experience working for one of the largest park programs in the region and truly making a positive impact in the community.

We are looking for an individual to work 39 hours per week on average through approximately October of 2019.

Job Responsibilities:

- Assists rangers with coordination of the Denver Fishing is Fun Program
- Develop and present educational programs throughout the City and County of Denver
- Develop and continue external and internal partnerships
- Coordinate with Denver Parks and Recreation Marketing and PR to develop and distribute promotional materials
- Coordinate with Parks and Recreation Volunteer Coordinator to recruit and schedule volunteers
- Utilize and distribute fishing supplies and equipment as appropriate
- Assist rangers with various ranger duties
- Utilize and coordinate volunteers and interns to accomplish tasks

*This is an on-call position which will work no more than 39 hours per week and is not eligible for benefits. On-call positions may have routine or variable work schedules.*

### About You

# Fishing Program Coordinator

Department of Parks and Recreation



We are looking for someone who enjoys engaging with the public and has a genuine interest in assisting Park Rangers. The incumbent should have a passion for educational programming, natural resource management and fishing. Additionally, our ideal candidate will possess the following:

- Experience with coordinating and implementing outdoor educational programming
- Bachelor's Degree or higher in Natural Resources or directly related field
- Knowledge and experience with fish and fishing techniques using various equipment
- Experience in marketing and/or advertising
- Experience working with children and/or teens
- CPR/First Aid Certified

We realize that your time is valuable, so please do not apply unless you meet the following minimum qualifications:

- Education Requirement: Graduation from high school or the possession of a GED, HiSET or TASC Certificate.
- Experience Requirement: One (1) year of experience in assisting in the operation and instruction of organized recreation activities
- Education/Experience Equivalency: Additional appropriate education may be substituted for the minimum experience requirements
- License/Certifications: Requires a valid Driver's License at the time of application. Requires certification in CPR/First Aid within 6 months of hire. Licenses and certifications must be kept current as a condition of employment.

## About Everything Else

### Job Profile

### Position Type

### Pay Range

### Agency Parks and Recreation

### EEOC Statement

*The City and County of Denver provides equal employment opportunities to all employees and applicants for employment without regard to race, color, religion, national origin, sex, sexual orientation, gender identity, national origin, disability, genetic information, age, or any other status protected under federal, state, and/or local law.*

### Right to Work Statement

For information about right to work, click [here](#) for English or [here](#) for Spanish.

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