



**CITY OF LOUISVILLE**  
invites applications for the position of:  
**Ranger Naturalist**

An Equal Opportunity Employer

**SALARY:** \$19.35 - \$25.60 Hourly  
\$40,248.00 - \$53,248.00 Annually

**HIRING RANGE** \$19.35 - \$22.26

**OPENING DATE:** 06/18/19

**CLOSING DATE:** 07/14/19 11:59 PM

**OVERVIEW:**

The City of Louisville Parks, Recreation, and Open Space Department operates and maintains an extensive system of developed parks, trails, and open space properties as well as numerous right-of-way parcels, drainage areas, utility corridors, and jointly-owned properties. The system consists of 355 acres of parkland, 32 miles of trails, and 1,920 acres of open space, some of which is jointly-owned and managed with neighboring agencies.

Introduced in 2015, the City of Louisville Ranger Naturalist program currently consists of two full time employees who work with a high level of professionalism in the urbanized front county landscape of Louisville. Those in the position provide visitor services, protect natural resources, ensure safety, and enhance the visitor experience through enforcement, education, maintenance, and medical service. Duties are performed independently in the field and require quick decisions made using fair and impartial judgment, discretion, and diplomacy. Under the general supervision of the Open Space Superintendent, this position works alongside division staff and acts as an ambassador in carrying out the objectives identified in the Parks, Recreation, Open Space, and Trails Master Plan and the Open Space Master Plan. Duties and patrol are performed via foot, bicycle, and vehicle to protect citizens and natural resources, to disseminate information, and to enforce City Municipal Code Ordinances, which may result in the issuance of a citation. The Ranger Naturalist duties may also include: assisting with City sponsored volunteer activities and outreach projects, providing trail maintenance, assisting with snow removal, conducting visitor use surveys, assisting with GIS mapping, providing first aid/CPR and other duties as assigned.

This is a full time, benefited position that works 40 hours per week.

**EXAMPLES OF DUTIES:**

- Patrol Open Space and Park amenities/facilities (including the Golf Course and Cemetery) and over 32 miles of trails by foot, bike, or vehicle to ensure visitor safety and provide information regarding Open Space and Park resources, City Municipal Code, natural resource management, and local history and ecology.
- Interpret and enforce the City of Louisville Municipal Code and other rules and regulations pertaining to Department operations within the City.
- Exhibit discretion and fairness in enforcement actions, including the issuance of citations.
- Protect City Open Space and Park resources by monitoring and correcting safety hazards, maintenance issues, and/or natural resource concerns.
- Investigate, collect evidence, and processes reports in response to complaints, crime, injury, accidents and other open space and parks incidents.
- Communicate and coordinate with County Dispatch to respond to calls when requested and secure identification information on violators.
- Prepare correspondence notifying visitors of violation(s), request resolution under terms of the ordinance, and follow up to ensure compliance.
- Assist and cooperate with local law enforcement, fire, EMS and/or Colorado Parks & Wildlife in situations that warrant actions beyond the duties/training of the Ranger Naturalist.
- Initiate and maintain community-based relationships with schools and other local organizations in support of department goals.

- Represent the Department of Parks, Recreation and, Open Space at various public events.
- Provide messaging to visitors by maintaining and creating content for the City website and department social media accounts.
- Manage conflict among visitors in the field and address individual visitor complaints.
- Assist with the maintenance and repair of trails, open space, and other park and department facilities including restrooms and trash receptacles.
- Interact with the public, respond to inquiries, and provide information on natural history, management policies, current projects, visitor opportunities, education, and enforcement.
- Monitor conditions, use patterns, and special event permits and take action when resources are being damaged or conditions are dangerous.
- Assist in removing snow from trails, sidewalks, and parking lots as assigned.

**OTHER DUTIES:**

- May contribute to the growth of the Ranger Naturalist program by assisting division staff with policy changes, programming, media messaging and enforcement methods.
- May assist with volunteer projects sponsored by the City and/or the Boulder County Youth Corps during the summer months.
- May assist division staff with vegetation management including control of noxious weeds. Assist with control and restoration methods including: mapping, monitoring, mowing, clipping, pulling, seeding and pruning.
- May assist division staff with management of wildlife including the monitoring and mapping of species locations and densities, specifically prairie dog and raptor populations.
- Additional duties as assigned or directed.

**GENERAL QUALIFICATIONS:**  
**TRAINING AND EXPERIENCE:**

- All candidates must be at least 21 years of age and possess a valid Colorado driver's license with an acceptable driving record for the last 3 years.
- Bachelor's degree is required in Environmental Science, Wildlife Management, Recreation or a closely related field.
- At least 12 months of field experience as a Ranger (preferred) or natural resource field experience.
- May consider a combination of equivalent experience, training, and education as deemed appropriate by the City of Louisville Human Resources.

**SUPPLEMENTAL INFORMATION:**  
**KNOWLEDGE, SKILLS AND ABILITIES:**

- Knowledge of ecological principles and resource management techniques; Specialty in the Rocky Mountain Region preferred.
- Knowledge and familiarity with City of Louisville geography preferred.
- Skills in fair and impartial interpretation and application of municipal code to situations in the field.
- Skills in written and verbal communication.
- Ability to administer basic first aid and CPR.
- Ability to take direction and enforce Department and City regulations.
- Ability to ride a bike for extensive periods through City and on trails.
- Ability to safely operate a full size pick-up truck, ATV, and other midsize-to-large equipment.
- Ability to effectively work with full and part time personnel, children, volunteers and the general public.
- Ability to safely use string line trimmer, hand tools and other small equipment.
- Ability to make good judgment and remedy issues.
- Ability to meet assigned deadlines.
- Ability to handle complaints in a courteous and efficient manner.
- Ability and willingness to work variable shift hours, holidays, and weekends.
- Ability to collect data and prepare and maintain a variety of records and reports.
- Ability to work independently or with little-to-no supervision.
- Ability to understand and interpret oral and written instruction.

**SPECIAL LICENSE, REGISTRATION OR CERTIFICATES REQUIRED:**

- Valid driver's license and an acceptable driving record for the last 3 years.
- Must have a current CPR/First Aid certification or obtain within the first 60 days of employment.

#### **PHYSICAL REQUIREMENTS OF THE JOB:**

Position requires ability to walk and ride a bicycle for extended periods of time throughout city and open space trail systems, work outdoors, often in adverse weather conditions including rain, snow, heat and high winds; walk on uneven terrain for long periods. Perform strenuous hiking, standing, walking, sitting, digging, hammering, lifting, carrying, pushing and pulling. Must be physically able to lift, push, pull and/or move up to 50 pounds. Ability to hear and respond to in-person requests and communicate via a two-way radio.

#### **WORK ENVIRONMENT:**

Primarily outdoor environment in all temperatures and weather conditions. Hours will include weekdays, evenings, weekends and holidays. Work Schedule: Hours vary, but are generally four 10 hour days. Will be required to work one (1) weekend day, holidays, and special events during the summer season (Memorial Day to Labor Day).

#### **PRE-EMPLOYMENT SCREENING:**

An offer of employment is contingent on the successful completion of a background check. Candidates must pass a criminal background check. This position requires a driving record check, drug (including THC) and alcohol screening, and a physical.

#### **Criteria for use of Background Information in Selection Process:**

Demonstrated personal and professional honesty, integrity, and good judgment as shown in applicant's criminal history, background, and motor vehicle records. In addition to background, criminal and driving record information, drug screening, and physical testing will be used after a conditional job offer is made for further evaluation in the selection process. The following may disqualify any applicant from consideration for employment before or after the conditional employment offer is made:

- Excessive points on driving record or moving violation convictions, or a suspended, restricted, or revoked license in the previous 36 months (three years).
- Any false or untrue statements, or material omissions in the application and related paperwork or during the selection process.
- Any other information, which clearly demonstrates a lack of personal and professional honesty, integrity, and good judgment as appropriate for employment with the City of Louisville.

***If selected to interview for this position, you will be contacted by e-mail.***

Note: The above description is illustrative only. It is not meant to be all-inclusive.

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APPLICATIONS MAY BE FILED ONLINE AT:  
<http://www.louisvilleco.gov>

Job #1900061  
 RANGER NATURALIST  
 RB

OUR OFFICE IS LOCATED AT:  
 749 Main Street  
 Louisville, CO 80027  
 303-335-4720  
 303-666-6565  
[jobs@louisvilleco.gov](mailto:jobs@louisvilleco.gov)

Applications are required for consideration for all open positions. Only applicants chosen to move forward in the recruitment will be contacted. For an updated status of each position please click on the 'Job Status' tab.

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#### **Ranger Naturalist Supplemental Questionnaire**

\* 1. Are you 21 years of age or older?

☐ Yes ☐ No

\* 2. The City of Louisville is a Drug Free Workplace. If selected as a final candidate, are you able to pass a drug (including marijuana/THC, cocaine, opiates, amphetamines and phencyclidine (PCP)) and alcohol screen?

☐ Yes ☐ No

- \* 3. In what field of study did you earn your degree? If no degree obtained, please enter N/A.
- \* 4. Please briefly describe why you wanted to become a Ranger in an urbanized front country setting and any experience you have as a Ranger or what you believe to be a similar role.
- \* 5. Are you willing to work on weekends, evenings, holidays and varying shift days and hours?  
☐ Yes   ☐ No
- \* 6. My Open Space and Parks experience includes the following (please select all that apply):  
☐ Regulation/Law Enforcement  
☐ Educating the public in park/open space setting  
☐ Visitor assistance/guidance in a park/open space setting  
☐ Emergency response  
☐ Natural resource/land management  
☐ Trail work (development/maintenance)  
☐ Leading volunteer/youth corps in a natural resource setting  
☐ Driving/maneuvering a pick-up truck  
☐ Wildlife management  
☐ Basic maintenance  
☐ Previous Ranger experience  
☐ None of the above
- \* 7. I have the following certifications (please select all that apply):  
☐ CPR/First Aid Certification  
☐ Wilderness First Aid Certification  
☐ Wilderness First Responder Certification (or higher)  
☐ Certified Interpretive Guide (CIG)  
☐ None of the above
- \* Required Question