



COLORADO

Parks and Wildlife

Department of Natural Resources

Temporary Job Announcement

POSITION: Natural Areas Stewardship Specialist

PAY RATE & WORKING HOURS: \$17-20/hour, 40 hours/week, Monday- Friday, **Extensive statewide travel required**

TERM: Temporary, 9 months, starting March 1st 2022

LOCATION: Colorado Parks and Wildlife headquarters office (6060 Broadway, Denver, CO 80216), option for occasional remote work

DEADLINE FOR APPLICATIONS: January 7, 2022, or until 50 applications are received. Applicants will be notified if they have been selected for an interview within a few days after the closing date.

POSITION DESCRIPTION:

Colorado Parks and Wildlife (CPW) is hiring a temporary position within the Colorado Natural Areas Program (CNAP). CNAP is a statewide conservation program focused on the recognition and protection of areas with significant natural features including rare plants, plant communities, wildlife, insects, geologic features, and fossils. CNAP has a strong emphasis on rare plants and rare plant conservation. The program has a small staff, but a large volunteer program of over 50 volunteer stewards, as well as a 7 member Governor-appointed advisory council. More information on CNAP can be found here:

<https://cpw.state.co.us/aboutus/Pages/CNAP.aspx>.

The Natural Areas Stewardship Specialist will be responsible for:

- Creating and updating GIS maps of state natural areas
- Assisting staff with coordination and planning for natural area monitoring visits
- Collecting biological data at state natural areas including identification of rare plants and element occurrence records for rare species
- Conducting quantitative and qualitative monitoring of rare plants, including threatened and endangered species
- Completing photo monitoring at state natural areas
- Writing technical field reports and disseminating information to landowners and partners
- Assisting with volunteer management, program outreach, and other special projects as needed

MINIMUM REQUIREMENTS:

- Valid driver's license required for operating a state vehicle
- Able to travel statewide, for multiple days Mon-Fri, for at least 40% of the field season (typically May-September)

- Able to work outdoors under variable weather conditions, hike over rough terrain, and must be willing to camp for multiple nights in remote areas of the state
- Bachelor's degree in natural resources, ecology, botany, rangeland science, or other closely related field - OR - at least 2 years of related experience
- Proficient in Microsoft Office (Word, Excel, PowerPoint) and Google applications (Gmail, Drive, Docs, Sheets, Forms)
- Excellent organization, time-management, collaboration, and communication skills
- Self-motivated, proactive, attentive to detail, and able to work efficiently independently, in a small team, and with diverse partners and landowners

PREFERRED QUALIFICATIONS:

- Experienced with backcountry travel and navigation and driving 4WD vehicles over rough, uneven terrain
- Knowledgeable and proficient with identification of Colorado's flora, fauna, and/or other natural features
- Experience conducting biological monitoring
- Proficient in ESRI GIS applications including ArcMap, ArcGIS Online and Collector/Field Maps
- Strong scientific and technical writing skills

HOW TO APPLY: Email a cover letter, resume, and three references to raquel.wertsbaugh@state.co.us with "CNAIP Stewardship Specialist" in the subject line. Work, education, volunteer and lived experiences are all considered. Additionally, please include an attachment answering the following supplemental questions (max 2 pages):

- 1) Briefly describe your experience with botany and rare plant monitoring (if applicable). What do you enjoy most and/or why are you interested in botany and rare plant monitoring?
- 2) CNAIP works with several land management agencies and organizations with varying missions and goals, many of which must balance multiple uses with conservation. Give an example of how conservation goals can be achieved on lands managed for multiple uses.
- 3) Briefly describe why you are interested in this position and how this position aligns with your professional and/or career goals.

BENEFITS: Temporary employees participate in PERA (State employee retirement program), and accrue paid sick leave, but do not receive medical benefits, paid holidays or paid vacation. Sick leave rolls over upon rehire. Great opportunities for professional development and networking with diverse partners across the state in natural resources and conservation.

ACCESSIBILITY: We will happily discuss and provide ADA accommodations at any time

CPW is committed to fairness and equality of opportunity in the workplace. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, age, or veteran status.

Effective September 20, 2021, employees will be required to attest to and verify that they are fully vaccinated for COVID-19. Employees who have not been fully vaccinated will be required to submit to twice-weekly serial testing. Testing details will be provided during the onboarding process. Upon hire, new employees will have three (3) business days to provide attestation to

their status with proof of vaccination, or begin twice-weekly serial testing for COVID-19. Testing will be considered paid work time. Note: Fully Vaccinated means two (2) weeks after a second dose in a two-dose series of the COVID-19 vaccine, such as the Pfizer or Moderna vaccine, or two (2) weeks after the single-dose vaccine, such as Johnson & Johnson's Janssen vaccine, as defined by the [State of Colorado's Public Health Order](#) and guidance issued by the Colorado Department of Public Health & Environment.

The Department of Natural Resources participates in E-Verify in accordance with the program's Right to Work for all newly-hired employees. Upon acceptance of a job offer, employees are queried through the electronic system established by the Department of Homeland Security (DHS) and the Social Security Administration (SSA) to verify identity and employment eligibility. You may complete section 1 of the I-9 form upon your acceptance of a job offer letter, but no later than your first day of employment and in addition, on your first day, but no later than the third day, you will be required to submit original documents to verify your eligibility to work in the U.S. Learn more about [E-Verify](#), including your rights and responsibilities.

