



LARIMER COUNTY
invites applications for the position of:

Natural Resources District Manager

SALARY: \$38.57 - \$54.01 Hourly

DEPARTMENT: Natural Resources

**OPENING
DATE:** 02/10/23

**CLOSING
DATE:** 02/26/23 11:59 PM

**FULL/PART
TIME:** Full Time

OVERVIEW:

We are seeking a highly motivated, innovative, and collaborative leader to join our Natural Resources Senior Leadership Team as a District Manager!

District Managers are responsible for managing and coordinating visitor services operations including Park Rangers and facility maintenance.

Our mission is to establish, protect, and manage significant regional parks and open lands providing quality outdoor recreational opportunities and stewardship of natural resource values. We are committed to fostering a sense of community and appreciation for the natural and agricultural heritage of Larimer County for present and future generations.

To learn more about what we do, visit www.larimer.gov/naturalresources.

RESPONSIBILITIES:

Specifically, this position:

- Exercises direct and indirect supervision of rangers, maintenance staff, and any other district staff.
- Manages annual budget and provides input on needed resources for assigned parks and/or open lands.
- Participates and cooperates on multi-disciplinary teams in the development of management plans and implementing facility and resource management activities on parks and open lands.
- Develops goals and objectives, plans, organizes, and coordinates assigned staff functions.
- Serves as a member of department strategic management team; reviews and resolves internal issues; helps to develop and implement strategic direction for the organization; may attend County meetings to represent the department.
- Works with Volunteer Coordinator to obtain volunteers as needed.
- Represents and safeguards the values and priorities of the department in establishing enforcement policies, procedures, and regulations within the Department of Natural Resources, and coordinates law enforcement functions with the Sheriff's Department.

- Prepares and reviews investigative and other reports.

To view the full job description, visit https://www.larimer.gov/hr/careers/job-descriptions#/app/detail/Natural_Resources_District_Manager.

We are looking for a candidate that will:

- Communicate clearly and concisely, both verbally and in writing.
- Establish and maintain effective working relationships with other County employees, representatives of other agencies and organizations, and members of the community.
- Apply the principles, practices, and objectives of recreation and parks planning, development, management, and administration.
- Read and comprehend Federal, state, and County laws, regulations, and policies regarding all aspects of park management.
- Have experience with principles and procedures in law enforcement, supervision, and motivation.
- Have knowledge of the principles and practices of the Incident Command System.
- Be aware of the hazards associated with the work and proper safety precautions.
- Implement natural resource management practices in a manner that will enhance ecosystem sustainability.

QUALIFICATIONS:

All candidates will be screened for the following required minimum qualifications. Any candidate who does not meet all of the qualifications listed as required will be eliminated from the process.

- Three (3) years of experience in a directly related field or in the performance of similar duties and responsibilities required.
- Three years of experience as a POST certified officer required.
- Bachelor's degree, or equivalent combination of education and/or experience, in Park Administration, Natural Resource Management, Recreation Resources, or Public Administration required. Related education or experience may be substituted on a year for year basis.
- Possession of valid CPR and First Aid certifications within six (6) months of hire date required.
- Emergency Medical Responder (EMR) or EMT preferred.
- Possession of Colorado POST Certification within six (6) months of hire date required.
- Possession of a valid Driver's License by date of hire required.

Benefits

For all temporary positions, sick leave and our Employee Assistance Program are available and other benefits may be available.

Larimer County offers the following for all Regular/Limited Term positions:

- Medical, Dental, and Vision Benefits
- Flexible Spending Accounts / Health Savings Account
- Short and Long Term Disability
- Employee Assistance Program
- Basic Life/Accidental Death & Dismemberment
- Accident Insurance
- Critical Illness Insurance
- Retirement Plan 401(a) with employer match
- 457(b) Deferred Compensation
- Paid time off including vacation, sick, and holidays

To view information on Larimer County's Benefits, visit www.larimer.org/hr/benefits.

SUPPLEMENTAL INFORMATION:

This position may work weekends.

An offer of employment is contingent upon the successful completion of a pre-employment drug screen and background check. As marijuana is an illegal substance under federal law, testing positive for marijuana (medical or otherwise) or any other substance for which the county tests, will result in the contingent offer of employment being revoked. A successful completion of the drug screen is defined as obtaining a negative result.

All application components must be submitted by 11:59 PM MT on the closing date listed.

Larimer County is an Equal Opportunity Employer and prohibits discrimination and harassment in all employment practices on the basis of race, color, religion, sex (including pregnancy, gender identity or expression, and sexual orientation), national origin, marital status, disability, genetic information, age, military status, or any other characteristic protected by law or regulation.

Position #202300047
NATURAL RESOURCES DISTRICT MANAGER
SR

recruiting@co.larimer.co.us

Natural Resources District Manager Supplemental Questionnaire

- * 1. Do you have three (3) years of experience in a directly related field or in the performance of similar duties and responsibilities?
☐ Yes
☐ No
- * 2. Do you have three (3) years of experience as a POST certified officer?
☐ Yes
☐ No
- * 3. Do you have a Bachelor's degree, or equivalent combination of education and/or experience, in Park Administration, Natural Resource Management, Recreation Resources, or Public Administration? Related education or experience may be substituted on a year for year basis.
☐ Yes
☐ No
- * 4. Do you possess valid CPR and First Aid certifications?
☐ Yes
☐ No
☐ No, but able to possess within six (6) months of hire date
- * 5. Are you an Emergency Medical Responder (EMR) or EMT?
☐ Yes ☐ No
- * 6. Do you possess a Colorado POST Certification?

- ☐ Yes
 - ☐ No
 - ☐ No, but able to possess within six (6) months of hire date
- * 7. Do you possess a valid Driver's License?
- ☐ Yes
 - ☐ No
 - ☐ No, but able to possess by date of hire
- * 8. Describe your philosophy in managing public visitation while ensuring resource protection.
- * 9. What previous experience do you have collaborating on various teams across different departments or divisions?
- * 10. Describe your supervisory experience pertaining to law enforcement officers.
- * 11. Please choose one of the Larimer County guiding principles listed that you feel most applies to you and this position - Larimer County will add value to the lives of its citizens today and in the future by:
- ☐ Being good stewards of public resources.
 - ☐ Promoting innovation, adaptability, and committing to continuous improvement.
 - ☐ Providing consistent quality customer service.
 - ☐ Empowering people to take responsibility.
 - ☐ Being a fulfilling, enjoyable, and inclusive place to work.
- * 12. Based on your choice in the previous question, describe how you would apply this guiding principle in this position.
- * Required Question