



Sand Creek Regional Greenway Partnership

Job Title: Program Manager, Outdoor Wellness

- Status: Full-time
- Salary: \$50,000/year (firm)
- Benefits: 6.7 hours of vacation per month totaling 10 vacation days per year, 5.3 hours of paid health leave each month for a total of 8 days per year.
- Health, vision, and dental insurance with a generous employer contribution
- Monthly cell phone and mileage stipend
- Paid holidays

Organization Background

The Sand Creek Regional Greenway Partnership (SCRGP) is a 501(c)3 non-profit organization established to protect, maintain and enhance the 13-mile Sand Creek Regional Greenway in the Northeast metro Denver area. Over the past 23 years and with the support of many, the SCRGP has raised over \$15 million for the Sand Creek Regional Greenway.

The SCRGP is committed to enhancing the equitable access, awareness, and engagement of the Greenway. We are devoted to the vision of a dynamic Greenway that all nearby community members can safely and comfortably access. We believe all folks, regardless of resources or abilities, deserve to have impactful and meaningful opportunities to interact with nature and the outdoor space.

We champion public awareness of the Greenway, including its scenic, natural, historical, cultural, and recreational resources. We provide creative programming and education, enhanced recreational opportunities, and offer volunteer and stewardship opportunities to broaden engagement with the Greenway.

Role Description

The SCRGP is seeking an experienced and compassionate wilderness professional with a background in wilderness therapy or counseling to develop the SCRGP's Outdoor Wellness Program and curriculum. SCRGP's Outdoor Wellness Program provides youth with the resources needed to move confidently in outdoor spaces and to advance for health in their communities.

Working with youth in the Northeast metro Denver area, and using the Sand Creek Regional Greenway, the Outdoor Wellness Program Manager will develop a holistic and culturally responsive curriculum aimed at increasing the physical, emotional, and mental wellness of youth and families in the Northeast metro Denver area.

With assistance from the SCRGP's Education and Program Director, the Outdoor Wellness Program Manager will also be tasked with facilitating programs on the Greenway and in the community meant to enhance community health.

Primary Responsibilities

Programming Development and Community Engagement

- Develop and manage a youth leadership group meant to help inform and design SCRGP's Outdoor Wellness Program and Curriculum
- Lead recruitment of all youth participants for the the youth leadership group
- Serve as the main contact for participants of the youth leadership group
- Lead lesson planning for all Outdoor Wellness activities
- Plan and facilitate Outdoor Wellness activities and programs on or near the Greenway
- Attend community outreach and engagement events as needed to increase and maintain participation of youth in the Outdoor Wellness Program and youth leadership group
- Create marketing and social media content in alignment with SCRGP's existing marketing and communication strategy
- Revitalize the SCRGP's Resilient Communities Walking for Health program
- Maintain communication with the community through email, newsletter, phone calls, and social media
- Collect appropriate programmatic data to contribute to reports, newsletters, and other important SCRGP communications
- Represent and promote the mission of the SCRGP for in-person and virtual formats

Administrative and Other

- Support other SCRGP Team members as needed and when related to programs, outreach, marketing, and fundraising
- Adhere to SCRGP policies and work policies including confidentiality and code of ethics
- Advocate for equitable outdoor use and access of the Greenway and outdoor space as a whole
- Meet regularly with the Executive Director for supervision and consultation
- Participate in organizational staff meetings and other team meetings as required
- Maintain all necessary file and agency forms as required

- Participate in annual year end campaign and A Night on the Greenway planning as assigned
- Participate in agency grant and contract reporting as directed by Executive Director

Preferred Qualifications

- Passionate about SCRGP's mission, the environment, and outdoor equity with a strong interest for getting more folks engaged with the outdoor space
- Experience with or in an Outdoor Wellness program
- At least one (1) year of teaching, counseling, or mentoring youth and young adults
- Knowledge and past experience (academic, informal, paid, volunteer) in the mental health field
- Demonstrated success working and communicating effectively in a multi-cultural environment
- Self-starter with excellent problem-solving skills combined with the ability to prioritize and manage time effectively
- Excellent organizational skills and ability to manage multiple tasks
- Familiarity with Word, Excel, Outlook, Square Space, and Canva
- Bilingual in English and Spanish is a plus

Requirements

- Graduation from an accredited college or university with a Bachelor's degree in human dimensions, natural resources, psychology, or other relevant fields and/or a minimum of four (4) years of demonstrated experience with youth in an outdoor, educational, or mental health setting
- Valid driver's license and access to a personal, insured vehicle
- Ability to work within an open-concept office setting a minimum of twice a week
- Willingness to learn and participate in a strong team focused dynamic
- Work constructively with others and create a positive cooperative relationship with staff, partners, and community
- Ability to pass a background check
- U.S citizen or lawful permanent resident status
- Ability to work at least two (2) Saturdays a month and a few evenings a year

Physical and Emotional requirements

- Ability to work in outdoor settings in various weather conditions for up to eight (8) hours
- Ability to set up, break down, and load equipment up to 50 lbs. Examples include moving and setting up tents, tables, banners, and other items for community events and programs
- Comfortable speaking and engaging with youth in schools and at community events

- High level of commitment to outdoor equity
- Cultural competency working with communities that have previously had little engagement with outdoor experiences

Term of Service

This is a full-time grant funded position. This position is funded for 24-months with the potential for renewal. Flexible hours are required including occasional evening and weekend commitments. Employment is at-will.

Location

This position is based at 7350 E. 29th Ave. Suite 300. Denver, CO 80238. The SCRGP serves communities along a 13-mile trail which will require much of the work to be in the field and within the community (Northeast metro Denver area). This position has the flexibility to work at home, at the office, and in the field.

SCRGP Diversity Statement

Unity is found in diversity.

In nature, flourishing diversity signifies health, vibrancy, and sustainability—the Sand Creek Regional Greenway Partnership endeavors to elevate and embrace diversity in all forms. We strive to integrate the complexities and rich diversity of all people and environments near and around the Sand Creek Regional Greenway into our work. By purposefully and authentically creating inclusive and equitable programs, events, and working environments, we can better serve the Greenway and its communities. We dedicate ourselves to the opportunity to grow alongside our community.

To Apply

Interested applicants should send their resume and a short cover letter outlining their interest and strengths related to this position to Mo Fair, SCRGP's Executive Director, at mfair@sandcreekgreenway.org. **No phone calls, please.**

Resumes are accepted on a rolling basis until the position is filled. Interviews to begin in mid to late April 2023.