

Plains Conservation Center Maintenance Technician



THE CORE
Integrity • Customer Service
Respect • Professionalism
Live It Every Day

OVERVIEW OF POSITION / DEPARTMENT

The Aurora Open Space and Natural Resources Division, Plains Conservation Center Maintenance Technician is an integral member of the team responsible for restoring and conserving natural areas throughout the city. This position focuses primarily on the Plains Conservation Center. This position acts as a land management adept, specifically as it relates to shortgrass prairie restoration and conservation, and completes work in the field independently and as part of a crew engaged in the maintenance and stewardship of public lands and public facilities in order to provide safe and healthy homes for plants and animals, as well as pleasant human visitation experiences.

PRIMARY DUTIES & RESPONSIBILITIES

- Provides outstanding stewardship of the public lands under care
- Vegetation management with a focus on shortgrass prairie restoration and conservation
- Performs maintenance and repair work on facilities and properties
- Prepares productivity and activity reports
- Handles and resolves complaints with tact and diplomacy
- Possesses thorough knowledge of equipment operation and construction practices
- Updates records and makes recommendations concerning materials, manpower, and equipment used
- Maintains and enforces safety regulations and procedures
- Implements preventative maintenance programs
- Performs work to complete special functions with all user groups and between city departments
- Participates in selecting and training assigned employees
- Performs snow and ice removal
- Performs additional duties as assigned

MINIMUM QUALIFICATIONS

An equivalent combination of education, training, and experience that demonstrates required knowledge, skills, and abilities may be considered.

Education:

- High School Diploma or GED

Experience:

- At least 2 years progressively responsible related experience

Preferred Qualifications:

- Bachelor's degree in an applicable field with coursework in natural lands restoration/conservation
- Colorado Qualified Supervisor Pesticide Applicator's License with Rangeland and Industrial/ROW categories
- At least 1 year of vegetation/invasive species management field experience related to natural lands restoration/conservation

Knowledge:

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- Integrated Pest Management (IPM)
- Methods, materials, equipment, and operating procedures utilized in the assigned functions
- Hazards and safety practices common to machinery and equipment utilized
- Effect of weather conditions on maintenance needs and procedures
- Policies and procedures for record keeping
- Snow removal procedures
- Conservation ethics

Skills:

- Use of mobile software applications
- Working effectively with employees and citizens
- Communicate effectively both orally and in writing
- Handle complaints and concerns of citizens with tact and diplomacy
- Maintain tools, equipment, and vehicles
- Prioritize work assignments
- Fulfill goals and objectives
- Safe and effective use of equipment and supplies

Abilities:

- Interpersonal competency
- Operation of equipment and tools of assigned function
- Establish and maintain effective working relationships with employees and all levels of management
- Work independently and be self-motivated
- Handle sensitive situations with tact and diplomacy
- Communicate effectively both orally and in writing
- Creatively solve problems, negotiate and handle stressful situations in a positive manner

Licenses and Certifications Required:

- Current Driver's License with good driving record
- Class A Commercial Driver's License (CDL) or ability to obtain within 6 months
- Colorado Basic Pesticide Training Certificate or ability to obtain within 2 months
- First Aid/CPR/AED certification or ability to obtain within 6 months

WORKING CONDITIONS

Essential Personnel:

- When a local announcement of emergency or disaster is declared by the City, all City of Aurora employees may be required to work as essential personnel.

Physical Demands:

- Heavy work that involves moving no more than 100 pounds with or without assistance at a time
- Continuous walking and standing to implement and oversee projects

- Continuous pushing, pulling, bending, stooping, crouching, and climbing to inspect work sites and implement work
- Continuous hand/eye and hand/foot coordination for operation of equipment and vehicles
- Continuous vision to read reports, manuals, written materials, instruments and gauges
- Continuous good speech communication, hearing, and listening for effective communication with others
- Occasional supervision and training of employees and communicating with citizens

Work Environment:

- Works both indoors and outdoors in all weather conditions with exposure to noise, dust, chemicals, and fumes

Equipment Used:

- Operates equipment and vehicles common to maintenance functions
- Uses basic GIS/GPS tools and equipment
- Uses standard office equipment including personal computer and common office software such as email, internet, Word, Excel, etc.
- This position may require the incumbent to use personal equipment (e.g. vehicle, cell phone, tools, etc.) in the course of their employment.