



Position Announcement

Position Title: Conservation Forester

Location: Longmont, Colorado - Natural Resources Building, Boulder County Fairgrounds

Employment Status: Full-time with benefits, 40 hours per week

Salary Range: \$55,000 - \$75,000 annually; paid monthly

Hiring Range: \$55,000 - \$65,000

Benefits: Paid time off for holidays, vacations, and sick leave
Health, Dental and Vision Insurance

- Up to 50% of employee premiums paid by Conservation Districts
- Option to add family at employee's expense

Life Insurance
3% employer-paid retirement contributions
Travel, training, and conference budget

Closing Date: Open until filled, we will begin reviewing applications by October 4, 2024.

Organization Overview

The Boulder Valley & Longmont Conservation Districts (BVLCD), special districts in the state of Colorado, provide natural resources technical assistance primarily in Boulder and Weld counties. Our mission is to provide leadership in a partnership effort to help people conserve, maintain, and improve our natural resources. Both the Longmont and Boulder Valley Conservation Districts are governed by elected volunteer Boards of Supervisors.

Position Overview

BVLCD Forestry Program staff work with private landowners/managers as well as federal, state, and local partners, using best-available science, to provide planning, education, and implementation of forest restoration and wildfire mitigation projects to achieve landscape-scale resilience across our service area. This position will work collaboratively with current forestry staff on field and office duties and will report to the Forestry Program Manager.

Primary Duties

- Write and update Forest Management Plans (FMPs).
- Complete NRCS planning requirements including Conservation Desktop, CART, and others.
- Write, submit, and maintain reporting data for forestry project grants.
- Forestry Project Development:
 - Conduct community outreach and engagement to promote forest restoration projects and identify potential future forestry projects.
 - Meet on-site with landowners interested in NRCS Forest Management practices to identify goals and develop conservation plans.
 - Build trust and develop strong working relationships with landowners across the BVLCD service area.
 - Conduct pre- and post-project forest inventories, photopoints, and other monitoring activities as required.
 - Analyze and interpret data using computer software (FVS, ESRI ArcPro, and others); compile data, current science (literature review) and prescription/recommendations into a written FMP.
 - Assess sites for feasibility, operability, and access.
 - Boundary marking and tree marking.
- Forestry Project Management:
 - Solicit and assist with the selection of logging contractor bids.
 - Conduct on-site contractor management.
 - Project budget development and management.
- Create educational and promotional documents, presentations, and other products.
- Engage in partnership efforts and attend local collaborative group meetings.

Preferred Skills

- Strong organizational skills; efficient time management skills; and ability to manage tasks, multifaceted projects, computer files, supplies, etc.
- Self-motivated, self-directed, innovative, and enthusiastic.
- Flexibility to perform a variety of duties and deal with unforeseen events.
- Demonstrated success in working and communicating with others. This position has a high degree of social interaction – must enjoy working with people.
- Problem solving skills, interpersonal skills, and customer service skills.
- Maintain a positive attitude, enjoy working with people, and respect different viewpoints.
- Committed to safety, quality, and professionalism.

- Technical writing – write effectively and efficiently on topics involving forestry and natural resources.
- Develop and deliver visual presentations for a variety of groups, that may or may not be familiar with natural resources topics.
- General computing: proficient in Microsoft Office Suite, Google Workspace, ESRI ArcPro, and able to learn other software programs as necessary.
- Discretion in maintaining confidentiality of cooperator business records.
- Ability to work outdoors, often alone and during all seasons, to complete required field work; hike over steep, uneven terrain; use maps, compass, GPS, and forest inventory equipment.
- Ability to operate 4WD motor vehicles on and off road.

NOTE: This job description is not intended to be all-inclusive. The employee will perform other related duties to meet the ongoing needs of the organization.

Minimum Qualifications

- Able to pass a background check.
- Bachelor’s degree and at least 1 year work experience in forestry, natural resource management, or a related field.
- Basic understanding of forestry and fire ecology in the western United States
- Experience working outdoors.
- Ability to obtain a valid Colorado driver’s license.
- Ability to work weekend or evening hours on occasion.

Additional Desired Qualifications

- Red Card/Burn Boss certified

Application Instructions

Application materials listed below should be compiled into one single electronic document/file (PDF or Word document) and named using this naming convention:

“Forester2024_ApplicantLastname”. For example, an application from someone named Sally Smith should read “Forester2024_Smith”. Email the application file as an attachment to this address – rob.walker@bvlcd.com with “Forester Application” in the subject line.

Required Application Materials:

1. Cover letter (one page, one-sided)
2. Résumé
3. Name, contact information, and relation for three professional references

Questions about this position can be referred to Rob Walker, BVLCD Executive Director, at rob.walker@bvlcd.com