



TEENS, Inc. is a Nederland, Colorado based non-profit organization with the mission to support, educate and empower youth and their families to make healthy choices and thrive. Chinook West is an alternative High School serving youth who have struggled in the traditional school system. Please check out our website, www.teensinc.org, to gain an understanding of our organization and its different facets!

Job Description:

Chinook Admin and Belonging Program Manager position at TEENS, Inc is an exciting opportunity to collaborate within various programs across TEENS, Inc.; both out of school activities and working with our alternative high school, Chinook West. The Program Manager will work directly with Chinook West youth in a supervisory role focused on building strong relationships and upholding high expectations. In addition, they will help carry out an exciting new “Belonging” program which brings urban and rural youth together to participate in outdoor leadership programming. **This is a direct service position**, meaning that the applicant should expect to be working directly with youth on average 30 hours per week.

Job Duties include the following:

- Support students in Chinook West through advising, teaching elective classes (3 to 6 per year), helping prepare lunches, communicating with parents, and supporting field trips.
- Manage delegated Chinook West admin tasks and plan community and service days for school.
- Carry out outdoor activities and field trips for Chinook West High School students.
 - 3-5 night outdoor trip in Fall
 - 5 day winter sports program
 - 5-7 night outdoor trip in Spring
- Carry out Belonging program (total of 21 days contact days May-August, 15-20 of which will be weekends), each item listed below will be carried out with 2 cohorts:
 - Orientation weekend - 2 days and 1 night
 - 1 day service day with City of Denver Parks and Recreation
 - 1 day of rock climbing
 - 2 day WFA course
 - 5 day trip to include front country camping
 - 8 day trip with a combo of front country and backcountry experiences
 - 2 day closing weekend and celebration
- Support carrying out after school climbing programs in the Fall.
- Support Teen Center 3 days a week (4-6pm).

Job Details:

- 32-36 hours with potential to go to full time (hours will be longer on trips and overtime will be paid)
- Pay: \$23-26/hr, plus great benefits including health, disability holidays, and 401K with up to 3% match.
- Position is based in Nederland, Colorado
- Paid time off accruing at 1 hour per 25 hours worked
- This is a direct service position

Qualifications:

- At least 1 year previous leadership experience with youth
- Ability to work collaboratively with co-leaders/workers
- Exceptional organizational, leadership and communication skills.
- Willingness to submit a driving record and ability to drive a 15-passenger van.
- High level of group management and facilitation skills
- Risk management and decision making proficiency
- Flexibility and adaptability
- Effective and inclusive leadership skills
- High capacity for communication and providing and accepting feedback
- Must be aligned with our Core Values and commitment to Diversity, Equity and Inclusion found at www.teensinc.org/values.
- Ability to use challenges and experiences to foster learning among youth groups.
- Experience and excitement for working with youth in various settings and capacities.
- A strong sense of humor and desire to grow both personally and professionally
- Wilderness First Responder or Wilderness First Aid Certification
- Experience camping in a group setting and / or backpacking experience.
- Interest and ability to be out on overnight trips roughly 30 nights a year.



Please send a resume and cover letter to ariel@teensinc.org, this job is open until filled.