

GarPit Association of Conservation Districts
Bookcliff, Mount Sopris & South Side
Conservation Districts

258 Center Drive, Glenwood Springs, Colorado 81601
970-404-3439

Position Announcement

Title: Conservation District Technician - FULLY FUNDED by secured district funds

Status: Non-exempt, seasonal position with year-round potential based on performance and available funding

Location: Glenwood Springs, CO

Closing Date: Open until filled

Organization Overview:

Bookcliff, Mount Sopris and South Side Conservation Districts, political subdivisions of the State of Colorado, provides technical and educational assistance of natural resources in Garfield and Pitkin Counties. Through a board of local farmers and ranchers, the conservation districts serve as the grassroots leadership to the Natural Resource Conservation Service in the protection and conservation of our natural resources. Current programs include fostering range management, preventing soil erosion, preventing the spread of noxious weeds and protecting water quality and quantity.

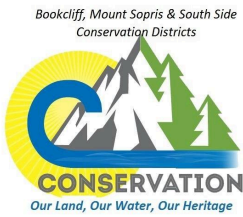
This position provides technical support to the Bookcliff, Mount Sopris and South Side Conservation District Supervisors in carrying out the Districts' programs. The incumbent must be proficient in GIS mapping and familiar with agriculture and natural resources management. This is a seasonal position with year-round potential based on performance and available funding.

Primary Responsibilities

1. Create GIS maps for private landowners in Garfield County.
2. Provide on-site visits to landowners to help identify noxious weeds and other conservation related issues.
3. Implement and provide educational activities and programs to youth and adults, including but not limited to our Stream Trailer.
4. Assist in Grant Management: Tracking and preparation of deliverables.
5. Assist in planning Noxious Weed Educational outreach.
6. Assist in program delivery for the Colorado Soil Health Program
7. Work closely with other government agencies.
8. Perform other duties as requested by the District Boards, Staff and NRCS partners.

Position Requirements

1. High school diploma is required. A college degree is preferred. Prior experience or training in a related field is also considered.
2. Excellent oral and written communication skills.
3. Ability to work with individuals and persons from other organizations, agencies, and groups in a professional manner.
4. Ability to work independently in the field and office.
5. Normal work hours are 8 am – 4:30 pm Monday through Friday. Occasional night meetings or Saturday events may be requested.



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6. A valid driver's license is required and ability to pass a background check.
7. This position requires outside work including walking across uneven terrain and carrying equipment.

Supervisory Relationships

1. This position is under the supervision of the Garfield-Pitkin Counties of Association (Bookcliff, Mount Sopris & South Side Conservation Districts) supervisors and reports to the District Manager.

Evaluation of Performance

1. Employees will be subject to a 90-day probation period. Upon successful completion of the probation period employees will have annual/seasonal reviews.
2. Supervisors may seek input from other staff and partners in performing this appraisal, but the supervisors will have the final authority on decisions relative to performance appraisals and personnel actions.
3. It is understood that the Conservation District Boards of Supervisors have the right to review and update the job description whenever deemed necessary.

Preferred Qualifications

- GIS Mapping
- Knowledge of agriculture and / or conservation
- Knowledge of Soil Health Practices and/or Range Management

Hiring Range: \$20.00-\$22.00 per hour, depending on experience

Required Application Materials:

- Cover letter (one page, one-sided)
- Resume
- Three References

Benefits:

- Health insurance
- Paid time off

Schedule:

- 4 - 10 hour shift (Tuesday - Friday) or 5 - 8 hour shift (Monday-Friday)
- Occasional night meetings or Saturday events may be requested